

Washington Metropolitan Chapter Community Associations Institute

Board of Directors Meeting Agenda

Monday, July 24, 2017

1:30 p.m.

**WMCCAI Chapter Office
7600 Leesburg Pike Suite 100 West
Falls Church, VA 22043**

- I. Call to Order
- II. Establish Quorum
- III. Welcome & Introductions
- IV. Approval of June Minutes **(Tab 1)**
- V. Consent Agenda
(Council Chair, Committee and Staff Reports)
 - a. Communications **(Tab 2)**
 - b. Education **(Tab 3)**
 - c. Legislative **(Tab 4)**
 - d. Member Services **(Tab 5)**
- VI. Financial Reports **(Tab 6)**
- VII. Executive Director's Report **(Tab 7)**
- VIII. President's Report
- IX. Old Business
 - a. New Model CAI Chapter Bylaws
- X. New Business
 - a. 2018 Board of Directors Nomination and Election Timeline **(Tab 8)**
 - b. Awards Dinner Hotel Contract **(Tab 9)**
 - c. Strategic Plan Update Discussion **(Tab 10)**
- XI. Upcoming Events
 - a. Summer in the City Happy Hour – July 25, Penn Social, DC
 - b. DC Homeowner Education – September 9, 400 Mass Ave
- XII. Next Meeting Date: Monday, August 28, 2017 at 1:30 p.m. at the Chapter Office
- XIII. Adjourn