

Washington Metropolitan Chapter Community Associations Institute

Board of Directors Meeting Agenda

Monday, September 18, 2017

1:30 p.m.

**WMCCAI Chapter Office
7600 Leesburg Pike Suite 100 West
Falls Church, VA 22043**

- I. Call to Order
- II. Establish Quorum
- III. Welcome & Introductions
- IV. Approval of July Minutes **(Tab 1)**
- V. Consent Agenda
(Council Chair, Committee and Staff Reports)
 - a. Communications **(Tab 2)**
 - b. Education **(Tab 3)**
 - c. Legislative **(Tab 4)**
 - d. Member Services **(Tab 5)**
- VI. Financial Reports **(Tab 6)**
- VII. 2018 Budget Presentation and Approval **(Tab 7)**
- VIII. Executive Director's Report **(Tab 8)**
- IX. President's Report
- X. Old Business
 - a. Strategic Plan Task Force Reports **(Tab 9)**
- XI. New Business
 - a. United Bank Brokerage Account – Approval to Close **(Tab 10)**
 - b. Naylor Contract Approval **(Tab 11)**
- XII. Upcoming Events
 - a. Golf Classic – September 21, Bull Run Golf Club
 - b. Board Leadership Development Workshop – September 30, Chapter office
 - c. Virginia Legislative Update – October 2, Fairfax County Government Center
 - d. Night on the Ice: Caps Game – October 7, Capital One Arena
 - e. Manager Luncheon: Aging Infrastructure – October 12, Park Place Condominiums
- XIII. Next Meeting Date: Monday, October 23, 2017 at 1:30 p.m. at the Chapter Office
- XIV. Adjourn